# JOB DESCRIPTIONS 3

# **Ground Announcer**

### **Summary:**

Make all public announcements at club home games

## Responsible to:

Media co-ordinator

#### Role:

- 1. At each home match set up the public announcement system prior to the commencement of the first match.
- 2. Check with the Media Co-ordinator about the extent of sponsor announcements that must be made during the day and their currency.
- 3. Ensure that all team changes have been brought to attention announce individuals, teams and changes as specified by the Media Manager
- 4. Prior to each match organise contacts at other fixtures so that progress and final scorers can be broadcast.
- 5. Publicise forthcoming club activities during the day
- 6. Make sure the equipment is maintained and arrange repair whenever necessary.

#### **Performance Measures:**

- The public announcement system is in place and operational prior to the commencement of the first match each week and safely stored at the conclusion of the day
- On match days, a structured approach to regular announcements is made on team changes, progressive scores, sponsors and forthcoming events.